



MeANS Board of Directors Meeting Minutes

May 22, 2020, 2:30 p.m.

Remote public meeting with the following zoom information:

By computer or mobile

device: <https://us02web.zoom.us/j/86448023401?pwd=S1ZEcXM0aDM4YVdRc3Iqdm11a05LUT09> or go to **ZOOM** and enter the meeting ID: 864 4802 3401 and the password: MeANS05

By phone Dial by your location **+1 646 876 9923** US (New York) Meeting ID: 864 4802 3401 Password: 866834

Board members present on the call: Cheryl Bulmer, Stephanie Johnson, Cheryl Mercier, Scott Byrd, Sally Beaulieu, David Cyr, Kimberly Patnode, Dana Doran

Staff members present: Matt Newberg and Donna Ferenc McGorty (Good Will-Hinckley).

Members of the Public present: Robin Cyr, Shannon Webber, Bob Kautz (Maine Charter Commission) and John Bird (Maine Charter Commission), Nicki Farnham (Maine Charter Commission), Rob Moody (Good Will-Hinckley), Katrina Guptill (Good Will-Hinckley)

Cheryl Bulmer called the meeting to order at 2:33 p.m.

Additions/Adjustments to the Agenda:

No additions or adjustments were requested. Cheryl B. reminded everyone that she is required to take all votes by roll call vote according to the special legislation allowing these public meetings to be held remotely.

Public comment to the Agenda Items:

Cheryl B. introduced Robin Cyr (IT & Academic Senior Strategic Sourcing Manager for the University of Maine System) who is a potential MeANS board member to be appointed by GWH. Robin said a few words to tell people who she is and gave her background.

There was a motion by Kim P. to approve the consent agenda. Second by Stephanie J. Stephanie explained the changes to the HR committee responsibilities document included in the consent agenda. There were no other comments. The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried.

LD 577:

Katrina Guptill (In charge of the kitchen – GWH). Explained the legislation in LD 577 requiring a school to provide a snack during any after school program. Since MeANS does not have an after-school program, they are not required to provide a snack but the board of directors has to be made aware of this requirement and take a vote not to provide the snack.

A motion was made by Scott C. that MeANS was choosing not to provide the service required in LD 577 as we do not have a CACF program. Cheryl M. seconded.

The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried

Bylaw changes:

Rob Moody explained that in 2011 the bylaws of the Good Will Home Association were changed. The Association is made up of members who pay an annual fee to be a member. Currently there are 60 members. The GWH board has to be members so they constitute a quorum. There are no proxy votes. Therefore, all business is voted on by the GWH board and the only voting rights of the members at the annual meeting is to elect the GWH board and officers and anything the GWH board may wish to bring to them. Scott B. clarified by asking “so there is no legal difference between the GWH board and the Good Will Home Association?” Rob responded “correct”

Cheryl explained the recommended changes to the bylaws as Scott B. shared the redlined document with the participants. It was also in the board packet sent out earlier in the week.

Bob Kautz reminded us that the Charter commission still has to approve the changes to the bylaws. Cheryl explained that she had conferred with our legal representative and he had provided wording for the motion that should be made and that MeANS has to vote to recommend the changes to the GWH board, then the GWH board has to vote to recommend the changes to the Charter commission, then after approval from the Charter commission the GWH board has to vote to accept the final bylaws document. Rob Moody stated that he also had the correct wording from the lawyers for the two motions that the GWH board has to make.

Scott C. made the following motion: That the Board of Directors of the Maine Academy of Natural Sciences recommended to the Good Will Home Association that the proposed amendments to the Bylaws of Maine Academy of Natural Sciences submitted to this meeting (the “Proposed Amendments”) be submitted to the Maine Charter School Commission for approval: and, if approved by the Maine Charter School Commission, that the Proposed Amendments be adopted by the Good Will Home Association in its capacity

as the sole member of the Maine Academy of Natural Sciences; and that a copy of the Proposed Amendments be included in the minutes of this meeting.

The motion was seconded by Scott B.

The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried

School Calendar:

Matt presented the school calendar. There were a couple of questions and suggestions on some clarifying additions.

Scott C. made a motion to accept the school calendar for 20-21 with the changes noted for adding the * and explaining the initials IS. Kim P. seconded the motion.

The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried

Updates from the Head of School:

Matt reviewed the 2021 school calendar which includes 3 staff days, 3 new student days and 10 inservice days. He discussed remote learning and when intensives will take place as well as grading. Matt shared updates on remote learning. He shared that some students felt overwhelmed and with student feedback the school team made adjustments to the remote learning plan. He spoke about the challenges to provide project based learning remotely. Matt also gave an update on the bus project. They are looking to hire a CDL driver for the 30 passenger bus.

3rd Qtr. financials and Estimate for the full year 19/20

Financials were reviewed. There has been a savings in food services and GWH transportation during remote learning. There has also been a reduction in staff travel during this time. There was a discussion about purchasing of cleaning supplies and masks. Donna reviewed the CARES act with the board. She also shared that there may be curtailments in the 20-21 school year.

Strategic planning and mission work:

Scott updated the board on strategic planning. There have been 4 meetings with 3 being virtual. Planning started with a large group and is now a smaller group. The mission statement has been reviewed and stays at the center of planning. The goal is to have a plan completed by July or August then the plan would go to the Goodwill Hinckley Board for review.

Board evaluation process:

Board evaluation will happen annually. The survey has been sent to board members to complete.

At 4:21pm Scott C. made a motion for the board to go into executive session pursuant to MRSA 405(6)(A) for the purpose of discussing the Head of School contract. The motion was seconded by Cheryl M.

The roll call vote was as follows:

Cheryl B. aye
Scott C. aye
Scott B. aye
Sally B. aye
Dana D. aye
Stephanie J. aye
David C. aye
Cheryl M. aye
Kim P. aye
Motion was carried

At 4:40pm a motion was made to come out of executive session by Scott Cyrway Seconded by Cheryl M

The roll call vote was as follows:

Cheryl B. aye
Scott C. aye
Scott B. aye
Sally B. aye
Dana D. aye
Stephanie J. aye
David C. aye
Cheryl M. aye
Kim P. aye
Motion was carried

Matt Newberg rejoined the meeting.

A motion was made by Stephanie Johnson to offer Matthew Newberg a 2-year contract to be executed by the Board Chair according to the board discussion in executive session. The motion was seconded by Dave C.

The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried

A motion was made by Stephanie J. to pay Matt Newberg a bonus of net \$5,000 for his performance this past year to be paid by June 30, 2020. The motion was seconded by David Cyr.

The roll call vote was as follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. aye

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Motion was carried

The next Board meeting is scheduled for June 19, 2020. An updated financial estimate for the year, results of the board survey, review of goals, mission/strategic planning, election of new board members and election of officers will be agenda topics. There is still a need for someone to fill the secretary position so please let Cheryl know if you can do this for next year. The meeting on June 19th may have to be held in person if the executive order has expired which allows us to have meetings remotely. Cheryl will let people know the plans as we get closer to the date.

Scott Cyrway made a motion to adjourn; seconded by Cheryl M. The roll call vote was as

follows:

Cheryl B. aye

Scott C. aye

Scott B. aye

Sally B. aye

Dana D. had left the meeting

Stephanie J. aye

David C. aye

Cheryl M. aye

Kim P. aye

Meeting adjourned at 4:53 pm.