



Ed Tech I

At Maine Academy of Natural Sciences, teachers engage in collaborative, project based learning that puts the student at the center of the experience. The ideal Educational Technician I at MeANS is an aspiring educator who is passionate about working with young people both inside and outside of the classroom to support their educational development.

Performance Responsibilities:

Instructional:

- Works with individuals and small groups (2-6 students) to provide curriculum and instructional support.
- Supports students with accommodations, modifications, and monitors behavior plans.
- Conducts student observations and assists with classroom management.
- Works collaboratively with staff to support experiential learning during our agro-forestry intensives.
- Assists faculty with school electives and other outdoor activity responsibilities.

Clerical:

- Maintains records of student work completion, proficiency levels, and accommodations.
- Is familiar with individualized student needs and accommodations as defined by IEPs, 504s, and RTI plans.
- Assists faculty in creating and preparing materials using the copier, Google docs, and Google Classroom.
- Supports faculty with collecting and correcting student work as necessary.

Management:

- Meets with supervising teacher(s) on a regular basis.
- Alerts teachers to changes in student behavior or performance using a behavior plan.
- Monitors student use of equipment and materials inside and outside of the classroom.
- Assists with testing modifications and study hall support as needed.

Qualifications:

- High School Diploma or GED
- Experience working with young people
- Basic skills with using computers
- Ability to collaborate and work with other staff members

Salary/Benefits:

- Wage and benefit package as determined by the Board of Directors.

Benefits include a competitive wage, medical, dental, long-term disability and life insurance, 401k, and Maine State Retirement. Interested applicants please submit an application packet, which can be downloaded from our website www.meansacademy.org and submit application, certification and three letters of recommendation to Human Resources Director, PO Box 159, Hinckley, ME 04944.

Please reference "Ed Tech I" on your correspondence. Incomplete applications will not be considered.

We are an equal opportunity employer